

DAV PUBLIC SCHOOL, NTPC
CIRCULAR (LKG-XII)

DATE: 12.10.17

Dear Parent

The recent cases of abuse and accidents of children at school premises has created an anxiety and concern amongst parents regarding safety of their children. At DAV, NTPC School, safety of students has been given top priority. We would like to apprise you all of the safety measures already in place-

- ❖ We have CCTV Cameras at all three entrance gates & main gates, in the corridors, the school ground, the bus yard and the boundary of the school. The footage from all these cameras is monitored regularly.
- ❖ Police verification of all support staff including drivers and conductors is done before appointing any member.
- ❖ We conduct regular meetings with all our teaching and non-teaching staff members, and reiterate the importance of student's safety in the school.
- ❖ In all our buses and van, we have at least one teacher or a lady attendant who travels till the last bus stop.
- ❖ Every floor has the required lady support staff who is posted outside the washrooms and who also clean it every hour.
- ❖ We have a separate washroom for our male support staff, which is outside the building, and they do not use the washrooms on the classroom floors. However, the lady support staff uses the girl's washroom on their respective floors.
- ❖ We have a proper exit plan in case of emergency which has been between put on the notice board in corridors.
- ❖ We conduct counselling sessions time to time for the students.
- ❖ Regular announcements are made during assembly and in the classes to give information to the students.
- ❖ All visitors/parents entering in school have to provide complete details at the gate about themselves, the purpose of their visit and the person they will be meeting. We are implementing some more measures to make the school a safer place for our students.
- ❖ No student will be allowed to enter in school building before 7:20 am as per safety measures. Students arriving before 7:20 am are supervised in ground by early arrival duty teachers.
- ❖ Students who come for sports activities are supervised by sports in charges.
- ❖ All washrooms will open only at 7:50 am, except the one on the ground floor, which will be fully monitored.
- ❖ We have introduced a buddy program for the junior sections where all students will move in pairs outside the class while visiting the washroom or going to the school ground.

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To make our children more safe and secure we would like to enlist your support in the following ways:

- Talk to them about good touch and bad touch, about avoiding interaction with strangers and reporting any and every concern/ incident, however irrelevant it may seem.
- If you notice any change in your ward's behavior, please inform the school authorities and meet the concerned coordinators so that we can help the student at the right time.
- Keep the channel of communication open with your wards and give them a patience hearing for even the smallest of matters.
- If your ward is not attending school, you must inform the teacher by school e-mail or sms / whatsapp not later than ten minutes after the official start of the school.
- Avoid talking in derogatory manner about the teacher/school in front of your ward as it destroys the trust bond between the students and the school. If you have any concern you can write to us or meet us personally to discuss.
- From now on all parents will need to carry parents visitor card when visiting school or picking their ward.

We the school and parents community, want our children to be safe and happy and our goal is to give them secure environment that helps them to blossom into responsible human.

WITH REGARDS

**ALKA ARORA
(PRINCIPAL)**